

SUBJECT:	Review of the Council's Constitution
REPORT OF:	Monitoring Officer
RESPONSIBLE OFFICER	Jim Burness, Director of Resources
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WARD/S AFFECTED	None

1. Purpose of Report

To review the following Parts of the Constitution: Part F –Partnerships and Part H – Decision Structure and to agree the inclusion of a new Part I – Glossary of Terms.

RECOMMENDATION

That the Committee consider and agree Parts F, H and I of the Constitution as set out in Appendices 1, 2 and 3.

2. Reasons for Recommendation

To ensure the Council's Constitution is up to date and user-friendly for members, staff and the public and to introduce harmonised procedures with Chiltern District Council where this will facilitate more effective running of shared services.

3. Content of Report

- 3.1 The Committee agreed a work programme for reviewing and updating the Council's Constitution at their meeting in July 2017. The Committee completed its review of Parts A to E containing the substantive provisions of the Constitution in January and the revised provisions were agreed by Full Council on 27 February. The remaining 2 sections F and H are now before the Committee for consideration together with a proposed new glossary of terms to be included as Part I.
- 3.2 Part F contains the following documents:-
- **Terms of Reference for Chiltern and South Bucks Strategic Partnership** – These were agreed by both Councils in July 2013 and no revisions are proposed.
 - **Governance Arrangements for Buckinghamshire Thames Valley Local Enterprise Partnership** – The current published arrangements are appended.
- 3.3 Part H contains a decision-making structure chart which has been updated to reflect the current committee structures
- 3.4 Part I is a glossary of terms used in the Constitution to assist members, staff and the public with interpretation.

4 Consultation

The Council is not required to consult on amendment to its Constitution but the Committee can consult with members of the council more widely, either via committees/cabinet or individually if considered appropriate.

5 Options

The Committee is being invite to consider and agree proposed revisions and can suggest further changes if considered appropriate.

6. Corporate Implications

Financial – There are no financial implications arising directly from this report.

Legal – As set out in the report

Risks issues – The lack of an up to date and effective Constitution could increase the risk of governance failures

Equalities - None specific

7. Links to Council Policy Objectives

There are no direct links to the policy objectives. But the Council has a statutory duty to maintain an up to date Constitution and publish this on the website.

8. Next Steps

The revisions will be recommended for approval by Full council in May.

Background Papers:	None except those referred to in the report
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